

**THE ADMIRAL ARLEIGH BURKE
SURFACE WARFARE OPERATIONAL EXCELLENCE AWARD**

**All nomination packages must be submitted by the Commanding Officer, using this format, on
command letterhead and uploaded with nomination form.**

Deadline Date: 15 OCTOBER

Date:

From:

To: Surface Navy Association/Arleigh Burke Award

Subj: NOMINATION FOR THE ADMIRAL ARLEIGH BURKE SURFACE WARFARE OPERATIONAL EXCELLENCE
AWARD

[Name of Nominee] has been selected as **[SHIP NAME]** outstanding **[OFFICER/ENLISTED]** performer for
the overseas deployment from **[DATE OF DEPLOYMENT]**.

Summary of meritorious Surface Warfare actions:

(A brief summary, not to exceed one page, of the actions, achievements, or other
outstanding performance accomplishments of this individual, which demonstrate superior
understanding and application of Naval Surface Warfare principles. Bullets or narrative
entries are equally satisfactory. Include a short description of how each of these actions or
achievements contributed to the successful completion of the ship/unit's deployment, or
contributed to mission accomplishment of the Battle Group, Amphibious Ready Group, or
other deployed action group.)

**THIS IS NOT AN INTERACTIVE FORM
IT IS PROVIDED ONLY FOR PROPER FORMAT OF AWARD SUBMISSION**